



**WEST OHIO
COMMUNITY ACTION
PARTNERSHIP**

**ANNUAL REPORT
2020**



**PREPARED BY
LAUREN LINK**

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THE CEO'S STATEMENT

I have never been more proud to be a member of the community action network and the Lima area community. The year 2020 gave us many serious challenges to overcome in a very short period of time.

The West Ohio CAP staff, without hesitation, rose to that occasion.

Within hours we were providing services remotely, within days we were providing new services needed to our community. Food delivery, formula and diapers, helping people keep their heat and electricity and water on, rent payments and emergency home repairs, all of these kept going. We worked with the community to help families who are homeless quarantine when needed. We worked with City officials, the Emergency Management Agency and the Health Dept. along with other social services to ensure that the most vulnerable populations were able to socially distance.

West Ohio CAP joined our brothers and sisters in the community action network to help each other to provide for each community, and communicate at the State and National level to make sure low-income families voices were heard. We did that! And as this report is being published, it is the 10th month of 2021. And we are still doing it. I am not surprised, because this is what community action is all about. I am thankful, for the leadership in the community that I learned from.

I am grateful, for the tireless efforts of my team. Most of all, I am proud. I am proud of community action.

- Jacqueline Fox, CEO

MISSION

West Ohio Community Action Partnership (West Ohio CAP) is a non-profit, 501(c)(3), Community Action Agency that provides opportunities for people to reach their highest potential by providing stepping stones to success. We shall open paths to self-sufficiency and empowerment for individuals and families to enhance our community

MOTTO

"Helping People, Changing Lives"

We deliver on this promise through value-added performance at all levels



PROGRAMS ADAPTED TO PANDEMIC



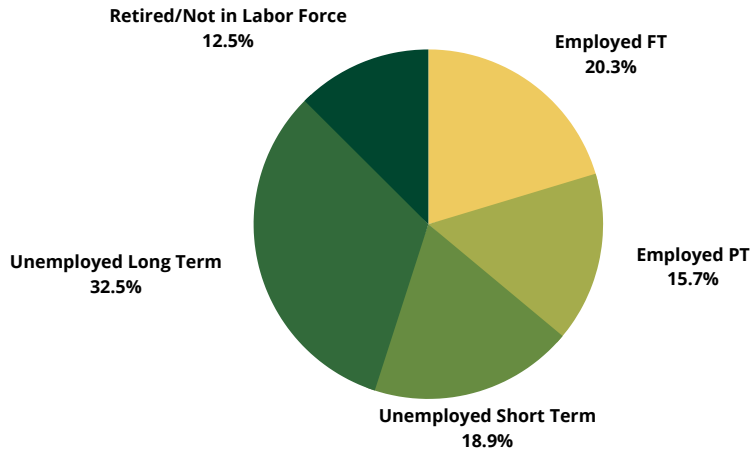
West Ohio CAP implemented new emergency initiatives to address the challenges the COVID-19 Pandemic brought our communities. We quickly overcame obstacles to bridge the gaps, partner with local agencies, and adapt to the changes needed. The agency developed innovative ways to connect and meet the goals of our customers, and we are proud that we were able to continue full operation. We understood the importance of continuing to move forward while keeping the safety and health of our staff and customers our utmost priority. This led to our new protocol which began in March of 2020 with our staff working from home, holding meetings and housing classes virtually, training staff, as well as conducting interviews to continue the hiring process. Many of the classes we hold were held virtually including our parenting classes, financial management and homeownership programs to continue assisting customers in the home-buying process. Head Start teachers provided their students with virtual story time, held Zoom meetings, and conducted lesson plan activities that aligned with the curriculum to ensure the children were staying on track and maintained a positive home and school interaction. Staff and bus drivers delivered weekly meals to our Head Start families with the help of the Ohio Army National Guard, who loaded our buses with food to deliver meals and snacks. This allowed us to distribute food to 216 families, which included our 491 total children. Our staff also provided diapers and other essential items to families in need. WOCAP actively responded to the crisis, thanks to supplies donated from COHHIO to our region and we were able to give supplies to Allen, Auglaize and Mercer County shelters and agencies. Supplies included: cleaning supplies, hand soap, masks, gloves, and toilet paper. West Ohio CAP also provided non-congregate shelter to vulnerable populations who needed to properly quarantine or isolate to prevent the spread of the COVID-19 virus in shelters and our communities. Financial support from the United Way COVID-19 Relief and Response fund and other partners, West Ohio CAP was able to serve this population to keep them safe and healthy through hotel placements. Our partnership with Family Promise provided these individuals with case management services as well. There were 73 households consisting of 117 adults and 48 children who were assisted with hotel placements. A total of 90 food boxes were delivered to customers who were staying in hotels due to the effects of the pandemic. We experienced a larger number of those in need of our services. 654 customers were assisted with rent/mortgage assistance in the months of November and December through the Home Relief Grant for individuals and families who were affected by the COVID-19 pandemic totaling \$879, 915. Our initiatives have continued into 2021.

DEMOGRAPHICS

SERVICE AREA

TOTAL POPULATION

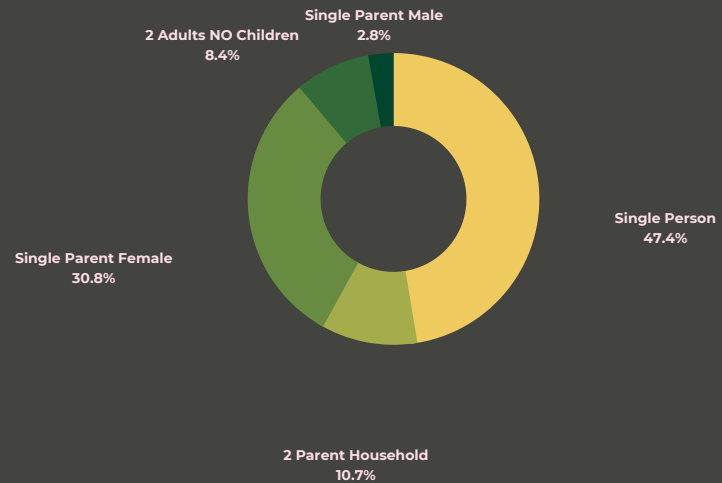
Allen County - 100,397
Auglaize County - 45,576
Mercer County - 40,814



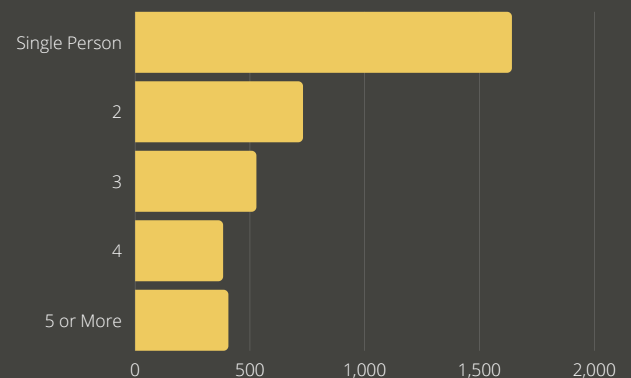
PROGRAMS OFFERED

EARLY HEAD START
HEAD START
KINDERGARTEN KAMP
FAIR HOUSING
FINANCIAL MANAGEMENT
HOMEOWNERSHIP
MVP (MOST VALUABLE PARENT) PROGRAM
UTILITY ASSISTANCE
RENT/MORTGAGE ASSISTANCE
LEAD SAFE HOME PROGRAM
EMERGENCY HOME REPAIR
RX/AIM

HOUSEHOLD TYPE SERVED



HOUSEHOLD SIZE SERVED



FAMILY OF FOUR

2 ADULTS(WORKING)/2 KIDS
LIVING WAGE NEEDED: \$18.08

SINGLE ADULT/NO KIDS
LIVING WAGE NEEDED: \$13.00

PROGRESS BY THE NUMBERS

8,551

OF
INDIVIDUALS
SERVED

3,684

OF
FAMILIES
SERVED

940

VOLUNTEERS

61,460

VOLUNTEER
HOURS

130

OF CHILDREN
WHO RECEIVED
HOLIDAY GIFTS

149

OF AIR
CONDITIONERS/
FANS PURCHASED

HOUSING DEPARTMENT PROGRAMS



936

REQUESTS FOR HOUSING ASSISTANCE

\$37,654

IN DOWN PAYMENT ASSISTANCE

71

FAMILIES PROVIDED EMERGENCY LODGING

FINANCIAL MANAGEMENT

Financial Management is designed to teach participants to take control of their finances to secure economic stability through education about family budgeting, savings, and behaviors that affect financial stability. Each participant becomes a co-investigator of his or her own financial behaviors. A co-investigator is a person that works with the group's facilitator to investigate and study financial issues that affect them. As a whole, the group investigates the process of changing financial spending habits. During this investigation, participants discuss ways to build personal wealth. Participants also investigate causes of wealth and poverty. West Ohio CAP served 28 participants in the Financial Management Program in the year 2020.

HOMEOWNERSHIP

West Ohio CAP is a HUD Certified Housing Counseling Agency that provides pre-purchase counseling and 12 hours of homeownership classes that identify the process in which homeownership is accomplished. The program provides up to \$6,000 for a 1st-time homebuyer purchasing within the City of Lima. A total of 8 families purchased homes in 2020 with a total real estate sales value of \$602,723, and has helped 706 families become homeowners since its existence.

RENT/MORTGAGE ASSISTANCE

Households were helped by direct Rent/ Mortgage Housing Assistance for housing needs. WOCAP is part of the Balance of State Continuum of Care (BOSCO). The objective of the BOSCO is to address issues of homelessness in the State of Ohio. The State is divided into regions and West Ohio CAP is the agency lead of region 12 which includes Allen, Auglaize, and Mercer Counties. The HCRP program has two components. One is the homeless prevention piece which provides assistance to customers who are imminently at risk of losing their primary nighttime residence within 14 days. The other piece is to rapidly re-house customers who are literally homeless or living in a place not fit for human habitation.

FAIR HOUSING

This program provides Fair Housing Services for the City of Lima, Allen County and Mercer County. The services include receiving Fair Housing complaints, providing information, training and educational material to the community. West Ohio CAP received 354 calls regarding Fair Housing. 1 Civil Rights complaint was filed in 2020.

EMERGENCY HOME REPAIR

LEAD SAFE HOME PROGRAM

LEAD SAFE HOME PROGRAM

The Lead Safe Home Program offers assistance to low and moderate income families, or rental property owners, in making their home lead-safe for children.

Five homes were completed through services provided by this program. The program is offered in Allen, Auglaize, Hardin, Mercer, Paulding, Putnam, Van Wert, and Wood Counties. Income-eligible households with children under the age of six or who have an adult who is pregnant can apply for the program, receive licensed lead abatement services to the property, and the home repairs needed to keep them safely in their home.

5 homes were made lead-safe in the year 2020

EMERGENCY HOME REPAIR PROGRAM

West Ohio CAP's Emergency Home Repair Program provides forgivable grants of up to \$7,500 to eligible homeowners who are in need of emergency repairs/handicapped accessibility modifications so they can remain in their home.

Homeowners must be below 50% of the Area Median Income and reside in one of the following counties: Allen, Auglaize, Hancock, Mercer and Putnam Counties.

**West Ohio CAP provided
3 Home Repairs in 2020**

Team Advancement

ENHANCING OUR EMPLOYEES' PROFESSIONAL GROWTH



MICHAEL VANBROCKLIN

Mentor Coach



CARMILLIA ZION

Housing Director



DAVID FISCHER

Facilities/IT Manager



LEORA DONLEY

Homeless Crisis Coordinator



DIRECT SUPPORT

The Home Energy Assistance Program (HEAP) assists elderly and low-income families with seasonal utility bills to avoid utility shut-off. the Winter program runs November through March, and the Summer program from July through August. West Ohio CAP works with consumers to establish eligibility and submit applications for this assistance. The average cost of assistance per case was over \$2,000.

WINTER CRISIS PROGRAM

1,010

SUMMER CRISIS PROGRAM

617

West Ohio CAP assisted 3237 customers to determine their eligibility; 3227 were found eligible and were enrolled or re-verified for PIPP Plus

HEALTH & SOCIAL/BEHAVIORAL DEVELOPMENT

RX/AIM

is an Emergency Prescription Assistance Program that assists elderly and low-income residents who are without insurance or cannot afford medication. Customers can only be served once in a 12 month period

MVP: MOST VALUABLE PARENT PROGRAM

is a free program available to parents of minor children in Allen, Auglaize and Mercer Counties. The MVP Program offers parenting workshops in a group setting that allows parents time to socialize with other parents, discuss topics related to their children and learn ways to relieve stress. 38 individuals completed the program in 2020, fewer than in years past, due to the COVID-19 Pandemic making it difficult to meet for classes.

Head Start



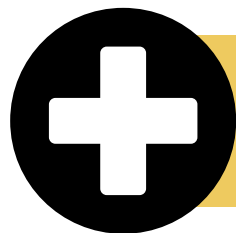
4159

**Food Deliveries to
Head Start families**



49

**Children transported by bus
due to COVID-19 limitations**



201

**Health Screenings for
Head Start Children**



235

**Dentals completed for
Head Start Children**



363

**Family Development Visits
to Head Start Families**

HEAD START

PART A. PUBLIC & PRIVATE FUNDS RECEIVED BY WEST OHIO CAP

Head Start and Early Head Start represent over one-half of WOCAP's annual funding. The total amount of public and private funds received and the amount from each source are reported in Table B1, below

PART B. BUDGETARY EXPENDITURES AND THE PROPOSED BUDGET, FY 2020/2021

Table B1. WOCAP Head Start & Early Head Start Budgets PY 20/21

FY 2020-2021				
		Head Start	Early Head Start	Early Head Start Child Care Partnerships
INCOME		05CH011258	05CH011258	05HP000309
	HHS/ACF/OHS	\$ 3,215,111	\$ 1,373,874	\$ 1,001,721
	CACFP/Other	\$ 187,056	\$ 20,984	\$ -
	In-kind	\$ 803,778	\$ 343,469	\$ 250,430
Total		\$ 4,205,945	\$ 1,738,327	\$ 1,252,151
EXPENSES				
	Personnel	\$ 1,970,766	\$ 837,162	\$ 153,425
	Fringe Benefits	\$ 748,912	\$ 318,123	\$ 56,767
	Travel	\$ 8,838	\$ 7,580	\$ 5,300
	Equipment	\$ -	\$ -	\$ -
	Supplies	\$ 248,371	\$ 83,230	\$ 5,973
	Contractual	\$ 116,917	\$ 41,749	\$ 752,218
	Construction	\$ -	\$ -	\$ -
	Other	\$ 1,112,141	\$ 450,483	\$ 278,468
	Indirect Costs	\$ -	\$ -	\$ -
Total		\$ 4,205,945	\$ 1,738,327	\$ 1,252,151

PART C. MOST RECENT AUDIT

The most recently completed financial audit covers the 2020/2021 Head Start program year. It was a "clean" audit. A PDF copy of the complete audit may be found at https://wocap.org/resource_cat/child-development-services/

PART D. WOCAP ENROLLMENT DATA

Table D1. WOCAP enrollment Data, Head Start & Early Head Start, PY 20/21

	Funded Enrollment	Avg. Daily Attendance (% of funded)	Cumulative Children Enrolled	Total Families Served	Income Eligibility Ratio
Early Head Start 05-HP00309-200	72	77.26%	98	80	72%
Early Head Start 05-CH011258-200	118	72.69%	137	120	69%
Head Start 05-CH011258-000	322	76.82%	242	213	58%
Total	512	75.59%	477	413	71%

HEAD START

PART E. RESULTS OF MOST RECENT HEAD START REVIEW

A primary tool used in reviews is the Classroom Assessment Scoring System (CLASS). Tables E1 & E2, below, shows scores from the most recent WOCAP Internal Review. The Classroom Assessment Scoring System (CLASS) is an observation instrument that assesses the quality of teacher-child interactions in center-based classrooms. The system includes 1- "Dimensions" which look at details of teachers' interactions with children. The "Dimensions" are based on developmental theory and research. Assessments are performed by trained and certified observers using a specific protocol. Observers independently rate each dimension on a 7-point scale. A score of 6 or 7 represents consistent, effective teacher-child interaction throughout the observation period. The "Dimensions" are grouped into three categories, called "Domains": Emotional Support, Classroom Organization and Instructional Support. Analysis and discussion of CLASS assessments generally revolves around scores in these three "Domains". The Emotional Support score represents the degree to which teachers establish and promote a positive climate in their classrooms through their everyday interactions. The Classroom Organization score represents routines and procedures related to organizing and managing children's behavior, time, and attention. The Instructional Support score represents ways teachers use the curriculum to promote cognitive and language development.

Table E1. # of Classrooms with at least one CLASS Score <3, by relevant Dimension, PY 19/20

Dimensions With Some Classrooms Scoring <3	Spring 2020	Fall 2019
Concept Development	Unavailable to due COVID-19 Pandemic	3.01
Quality of Feedback		2.84
Language Modeling		2.85
Instructional Support		2.90

Table E1. # of Classrooms with at least one CLASS Score <3, by relevant Dimension, PY 19/20

DOMAINS	WOCAP Avg. Fall 2020	Current HS Domain Threshold	Federal Review of WOCAP HS Spring 2015
EMOTIONAL SUPPORT	5.9	5.6750	5.94
Positive Climate	5.96		5.77
Negative Climate	1		1
Teacher Sensitivity	5.46		5.64
Regard for Student Perspective	5.18		5.34
CLASSROOM ORGANIZATION	5.23	5.3175	5.27
Behavior Management	5.59		5.68
Productivity	5.25		5.73
Instructional Learning Format	4.86		4.7
INSTRUCTIONAL SUPPORT	2.82	2.3889	2.23
Concept Development	2.75		2.09
Quality of Feedback	2.84		2.61
Language Modeling	2.88		2.96

PART E. RESULTS OF MOST RECENT HEAD START REVIEW

WOCAP focuses on 23 developmental/learning objectives, grouped into 6 areas: Social-Emotional, Physical, Language, Cognitive, Literacy and Mathematics. The capstone report or WOCAP assesses the group of 4 year olds that are going to kindergarten the following school year. Table 3 shows the average score for this group.

OUTCOME AREAS	Social-Emotional	Physical	Language	Cognitive	Literacy	Mathematics
Oct '19-May '20 TSG Score Change	(-) 16%	(+) 17%	(+) 20%	(+) 20%	(+) 15%	(+) 18%
Top of Expectation Range	522	668	602	563	560	446
May '21 Avg Score	428	563	476	439	481	353
Oct '20 Avg Score	430	559	465	435	479	346
Bottom of Expectation Range	442	556	473	448	487	371

Community Partners & Donors

Area Agency on Aging 3
ABATE of Ohio
Activate Allen County
AGAPE Ministries
Allen Co. Board of Development Disabilities
Allen Co. Bright Beginnings
Allen Co. Children Services
Allen Co. Commissioners
Allen Co. Dept of Job & Family Services
Allen Co. Health Department
Allen Co. Public Library
Allen Co. Regional Planning Commission
Allen Co. Regional Transit Authority
Allen Co. Veteran's Commission
Allen East Schools
Allen Educational Service Center
Allen/Auglaize/Mercer FCFC
Allen MET Housing
Allied Environmental
Apollo Career Center
Auglaize Co. Chamber of Commerce
Auglaize Co. Council on Aging
Auglaize Co. Crisis Center
Auglaize Co. Dept. of Job & Family Services
Auglaize Co. Ohio Means Jobs
Auglaize Co. Public Library
Auglaize Co. United Way
Auglaize Educational Service Center
Auglaize Housing Advisory Committee
Balance of State COC
Bath Schools
Bluffton Schools
Bluffton University
City of Lima
Call Food Pantry
Changing Seasons
Children's Resource Center
Coleman Professional Services
Consortium of Housing & Homelessness
Crossroads Crisis Center
Delphos City Schools
Delphos Senior Citizens
Dominion Foundation
Elida Schools
F.A.C.T. Coalition
Family Promise
Family Resource Center
First Church of the Nazarene
First Federal Bank
Foundations Behavioral Health Svc
Grand Lake United Methodist Church

Great Lakes CAP
Guiding Light
Harrod Event Center
Head Start Parent Ambassadors
Health Partners of Western Ohio
Homelessness Region 12 Advisory
Honda
Humana
Huntington Bank
Husky Refinery
IBEW
Jeanette Weaver
Kingdom Daycare/In-Faith Ministries
Language & Tutoring Academy
Legal Aid of Western Ohio
Lima-Allen Chamber of Commerce
Lima Central Catholic Schools
Lima City Schools
Lima Memorial Child Dev. Center
Lima Memorial Hospital
Lima Municipal Court
Lima Pallet Company
Lima Rescue Mission
Lima Rotary Club
Lima's Samaritan House
Little Rascals
Logan Co. Contracting
Market St. Presbyterian Church
Mental Health & Recovery Svc. Board
Mercer Co. Board of Dev. Disabilities
Mercer Co. COLT
Mercer Co. Commissioners
Mercer Co. Council on Aging
Mercer Co. Dept. of Job & Family Svc
Mercer Co. EMA
Mercer Co. Family & Children First Council
Mercer Co. Health Department
Mercer Co. Public Library
Mercer Co. Veteran's Office
Mercy Unlimited
Neighborhood Relief Thrift Store
Northwest Ohio Literacy Council
Ohio Association of Comm. Action Agencies
Ohio Department of Development
Ohio Department of Education
Ohio Department Services Agency
Ohio Lead Free Kid's Coalition
Ohio State University - Lima
OSU Extension SNAP Educ. - Allen Co.
Our Daily Bread
Our Home

PASS-Prevention Awareness Support Services
Patriots House
Perry Schools
Philippian Missionary Baptist Church
Private Donors
Procter & Gamble
Resource & Opportunity Center
Restoration House
Restore/Habitat for Humanity
Rhodes State College
SAFY-Specialized Alternatives for Youth
Salvation Army
Shawnee Schools
Shawnee Weekday
Spencerville Schools
St. Matthew's Lutheran Church
St. Rita's Medical Center
St. Vincent De Paul
Start Up Lab/Jermaine Harper
State Bank
Superior Federal Credit Union
The Children's Place
Trinity UM Church Center
United Healthcare
United Way of Greater Lima
U.S. Dept. of Housing & Urban Dev.
Wapakoneta Chamber of Commerce
West Central Ohio Food Bank
West Central Ohio Manuf. Consortium
WIC Supplemental Food Program
WORTH Center
YW Child Care Connections

BOARD MEMBERS

TIFFANY WRIGHT
ALLEN METROPOLITAN HOUSING AUTHORITY

PAM FITZGERALD
ALLEN CO COUNCIL ON AGING

WARNER ROACH
CITY OF LIMA

JUDY FUGATT
PC REPRESENTATIVE FOR HEAD START

ESTHER BALDRIDGE
UNITED WAY

DEB GALLMEIER
CITY OF DELPHOS APPOINTEE

SHANNON TYLER
FIRST FEDERAL BANK

SUSAN HORD
RHODES STATE COLLEGE

JOSH UNTERBRINK
ACTIVATE ALLEN COUNTY

ANGIE KING
MERCER CO COMMISSIONER APPOINTEE

KAMRA WHITAKER
PC REPRESENTATIVE FOR HEAD START

HEATHER JORDAN
HUNTINGTON BANK

CHARLENE WILLIAMS
NEW LIFE CHURCH INTERNATIONAL

JENNIFER KORTE
AUGLAIZE CO EDUCATIONAL SERVICE CENTER

DAN REIFF
ALLEN CO COMMISSIONER APPOINTEE

ANN MILES
LIMA CITY SCHOOLS

MAYOR DAVID BERGER
CITY OF LIMA

ELIZABETH MUETHER
MERCER CO DISTRICT LIBRARY

NATALIE BICE
J.M. GREEN & ASSOCIATES

JEROME O'NEAL
PLUS MANAGEMENT SERVICES, INC

SHANE COLEMAN
LIMA ALLEN CO. REGIONAL PLANNING

NORENE PARISH
CHAMBERLAIN HUCKERIEDE FUNERAL HOME

SHARON GREEN
MERCER CO COUNCIL ON AGING

ERICA PRESTON
AUGLAIZE CO COMMISSIONER APPOINTEE

DICK ACCOUNTIUS
REGIONAL TRANSIT AUTHORITY

Financials

CONSOLIDATED AGENCY-WIDE BUDGET 2020 Actual & 2021 Projected

	2021 (\$000's)	2020 (\$000's)
REVENUES		
Total Revenues	\$ 15,705.7	\$ 12,024.1
EXPENSES		
Assistance to individuals	\$ 4,186.5	\$ 2,622.0
Administrative Cost Pool/Board Mtgs	\$ 169.6	\$ 21.6
Salaries and Wages	\$ 4,141.9	\$ 3,991.2
Employee Benefits, Taxes, Recognition	\$ 1,578.7	\$ 1,301.0
Centralized Program Services	\$ 904.5	\$ 639.9
Consultant - Legal, Audit	\$ 31.7	\$ 41.9
Advertising and Promotion	\$ 10.2	\$ 6.5
Equipment-Building Purchase/Maintenance/Lease	\$ 2,065.1	\$ 1,061.6
Office/Program Expenses	\$ 223.1	\$ 384.8
Information Technology & Telecommunications'	\$ 136.5	\$ 137.5
Occupancy	\$ 323.2	\$ 185.3
Travel	\$ 42.7	\$ 14.0
Training and Parent Involvement	\$ 164.3	\$ 84.7
Insurance	\$ 64.5	\$ 74.3
Other: In-kind services	\$ 1,397.7	\$ 1,259.4
Other: Vehicle fuel and maintenance	\$ 31.8	\$ 30.1
Other: Food cost, meals	\$ 209.8	\$ 123.8
Other: Licensing, compliance, dues, memberships	\$ 23.9	\$ 44.5
	\$ 15,705.7	\$ 12,024.1
	\$ -	\$ -

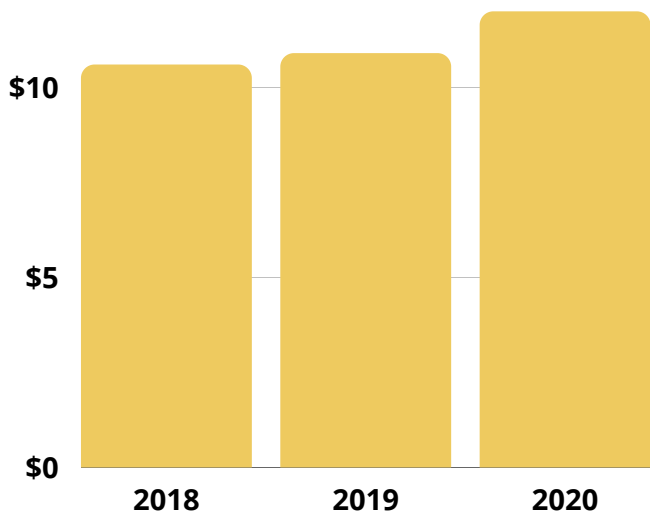
Consolidated Agency-Wide Budget

2020 Actual & 2021 Budgeted

\$10.6 \$10.9 \$12.0

\$15

West Ohio CAP Total Funding (\$ Millions)



STAY CONNECTED



TWITTER
@WOCAP3



INSTAGRAM
@wocap540



FACEBOOK
@WestOhioCAP



WEBSITE
www.wocap.org

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Lima, OH 45804

Auglaize County
13093 Infirmary Road
Wapak, OH 45895

Mercer County
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Celina, OH 45822

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