



2019

West Ohio
Community Action
Partnership
Annual Report

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Where we are
TODAY

LETTER FROM CEO

At West Ohio CAP, the year 2019 served as a milestone for our agency as we celebrated 25 years of service. Every year brings exciting challenges and accomplishments for West Ohio CAP and 2019 was no exception. It was a year of progress and expansion, with a core focus of conducting focus groups to help guide our future plans.

During the year, we responded to the escalating demand for housing services, which remains a high priority need in the communities we serve. We managed growth and increased our capacity building with local partners to sustain the Lead Safe Home Program and the Emergency Home Repair Program. Building capacity locally has been the key to our early success, resulting in significant improvements in living conditions for families and their children.

Our new emphasis for 2020 is to prioritize our COVID-19 efforts and continue to ensure services for those affected. As a Community Action Agency, we rise up during times of need and we are no stranger to adapting to emergencies. We remain committed to serving residents in need during this unprecedented time.

Our goal in 2020 is to construct our Strategic Plan that will provide guidance as we move forward into the next 5 years. This will allow us to sharpen our focus on actions that align with the unmet needs in the communities we serve. West Ohio CAP values our partnerships and we look forward to collaborating with local partners in a unified effort to increase our services and extend our impact.

MISSION

West Ohio CAP is a nonprofit, 501(c)(3), Community Action Agency that provides opportunities for people to reach their highest potential by providing stepping stones to success. We shall open paths to self-sufficiency and empowerment for individuals and families to enhance our community

MOTTO

"Helping People, Changing Lives"

We deliver on this promise through value-added performance at all levels.

2019 AT A GLANCE

01

NEW PROGRAMS

The Emergency Home Repair Program was developed to provide safe housing through necessary and essential home repairs for low income individuals. The Lead Safe Home Program provides assistance to low-income homeowners and landlords for lead abatement in an 8 county area

02

NON-PROFIT OF THE YEAR AWARD

Awarded from the Allen County Chamber of Commerce. Non-Profits are selected for this award based on their ability to improve the quality of life for residents, provide an impact on the clients they serve, participate and support collaborative efforts among other organizations in the community, and who demonstrate vision, passion, creativity, perseverance and willingness to take risks.

03

COMMUNITY IMPACT AWARD

Awarded from Dominion Energy for our Lead Safe Home Program. The program was selected based on its ability to generate positive change and growth, promote economic and social revitalization, and encourage and promote future development and revitalization.

04

EXEMPLARY PROGRAM AWARD

Awarded from Ohio Association of Community Action Agencies for the "No Excuses" Program initiated in Allen County as an effort to ensure the safety for the most vulnerable population and create a safer living environment

DEMOGRAPHICS

SERVICE AREA

TOTAL POPULATION

Allen County- 102,351

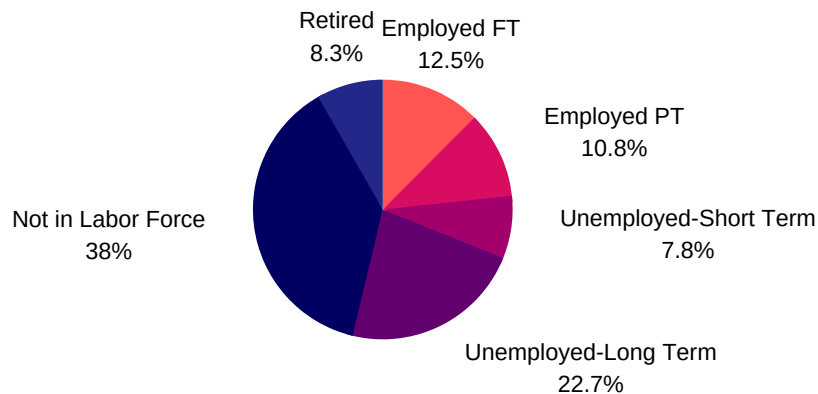
Auglaize County - 45,656

Mercer County - 41,172

**Customers
who RENT**
68%
a home

**Customers
who OWN**
29%
a home

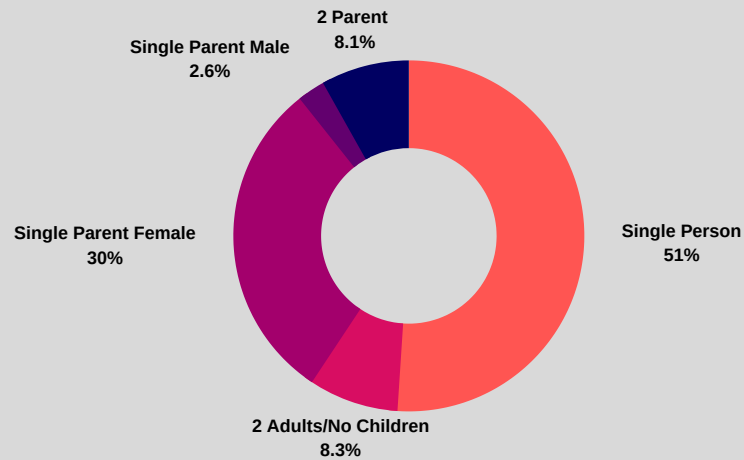
**Customers
on SNAP**
27%
served



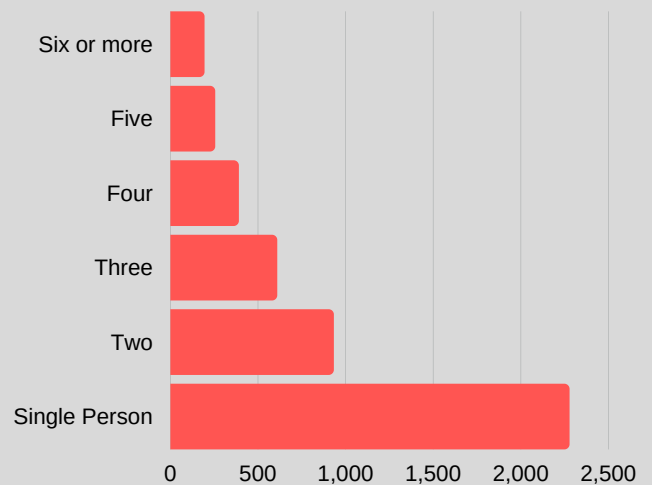
PROGRAMS OFFERED

EARLY HEAD START
HEAD START
KINDERGARTEN KAMP
FAIR HOUSING
FINANCIAL MANAGEMENT
HOMEOWNERSHIP
MVP (MOST VALUABLE PARENT) PROGRAM
UTILITY ASSISTANCE
RENT/MORTGAGE ASSISTANCE
LEAD SAFE HOME PROGRAM
EMERGENCY HOME REPAIR
RX/AIM

Household Type Served



Household Size



FAMILY OF FOUR
2 ADULTS/2 KIDS
LIVING WAGE NEEDED: \$14.87

SINGLE ADULT/NO KIDS
LIVING WAGE NEEDED: \$10.63

BY THE NUMBERS

ANNUAL REPORT 2019

INDIVIDUALS
SERVED

10,160

OF FAMILIES SERVED

4,651

VOLUNTEERS

1,836

VOLUNTEER
HOURS

111,388

HOUSING DEPARTMENT

FINANCIAL MANAGEMENT

Financial Management is designed to teach participants to take control of their finances to secure economic stability through education about family budgeting, savings, and behaviors that affect financial stability. Each participant becomes a co-investigator of his or her own financial behaviors. A co-investigator is a person that works with the group's facilitator to investigate and study financial issues that affect them. As a whole, the group investigates the process of changing financial spending habits. During this investigation, participants discuss ways to build personal wealth. Participants also investigate causes of wealth and poverty. West Ohio CAP served 26 participants in the Financial Management Program in the year 2019.

FAIR HOUSING

This program provides Fair Housing Services for the City of Lima, Allen County and Mercer County. The services include receiving Fair Housing complaints, providing information, training and educational material to the community. West Ohio CAP received 225 calls regarding Fair Housing. 2 Civil Rights complaints were filed in 2019.

RENT/MORTGAGE ASSISTANCE

499 households were helped by direct Rent, Mortgage, Housing Assistance. Much of the help focused on emergency situations. WOCAP is part of the Balance of State Continuum of Care (BOSCO). The objective of the BOSCO is to address issues of homelessness in the State of Ohio. The State is divided into regions and West Ohio CAP is the agency lead of Region 12 which includes Allen, Auglaize, and Mercer Counties. The HCRP program has two components. One is the homeless prevention piece which provides assistance to customers who are imminently at risk of losing their primary nighttime residence within 14 days. The other piece is to rapidly re-house customers who are literally homeless or living in a place not fit for human habitation. The average cost of assistance per case was \$2,000.

HOMEOWNERSHIP

West Ohio CAP is a HUD Certified Agency that provides pre-purchase counseling and 12 hours of homeownership classes that identify the process in which homeownership is accomplished. Classes are offered to help families in the process of homeownership and the steps to make it a reality. The program provides up to \$6,000 for a first-time homebuyer purchasing within the City of Lima. A total of 7 families purchased homes during 2019 with a total real estate sales value of \$469,122, and has helped 698 families become homeowners since its existence.



EMERGENCY HOME REPAIR

LEAD SAFE HOME PROGRAM

LEAD SAFE HOME PROGRAM

Using 1.75 million dollars in private funds, the Lead Safe Home Program offers assistance to low and moderate income families, or rental property owners, in making their homes lead-safe for children. Three homes were completed through services provided by this program.

The program is offered in Allen, Auglaize, Hardin, Mercer, Paulding, Putnam, Van Wert, and Wood Counties. Income-eligible households with children under the age of six or who have an adult who is pregnant can apply for the program, receive licensed lead abatement services to the property, and the home repairs needed to keep them safely in their home.

THE GOAL IS TO REMOVE LEAD HAZARDS AND PRESERVE AFFORDABLE HOUSING

With capacity building as a focus, West Ohio CAP trained local workers to perform the work and used that local capacity to seek more funding, leveraging lead abatement dollars, to provide home repair services.

Emergency Home Repair Program

West Ohio CAP's Emergency Home Repair Program provides forgivable grants of up to \$7,500 to eligible homeowners who are in need of emergency repairs/handicapped accessibility modifications so they can remain in their home.

Homeowners must be below 50% of Area Median Income and reside in one of the following counties: Allen, Auglaize, Mercer, Champaign, Hancock, Logan, and Miami.



PROGRESS BY THE NUMBERS



207

Number of
children who
received Holiday
gifts



856

Number of
information and
referral calls



142

Number of Air
Conditioners &
Fans purchased
for community



72

Number of
homeless families
who received
housing assistance



DIRECT SUPPORT

The Home Energy Assistance Program (HEAP) assists elderly and low-income families with seasonal utility bills to avoid utility shut-off. The Winter program runs November through March, and the Summer program from July through August. West Ohio CAP works with consumers to establish eligibility and submit applications for this assistance.

WINTER CRISIS PROGRAM

1,232

SUMMER CRISIS PROGRAM

292

West Ohio CAP assisted 3,732 customers to determine their eligibility; 3,711 were found eligible and were enrolled or re-verified for PIPP Plus

HEALTH & SOCIAL/BEHAVIORAL DEVELOPMENT

2

individuals
received this
service

Rx/AIM

is an Emergency Prescription Assistance Program that assists elderly and low-income residents who are without insurance or cannot afford medication. Customers can only be served once in a 12 month period

166

individuals
completed the
program

MVP: Most Valuable Parent Program

is a free program available to parents of minor children in Allen, Auglaize and Mercer Counties. The MVP Program offers parenting workshops in a group setting that allows parents time to socialize with other parents, discuss topics related to their children and learn ways to relieve stress.

HEAD START

381

OF DENTALS
PROVIDED

20,960

OF RIDES
PROVIDED

70

OF CHILDREN WHO
PARTICIPATED IN
KINDERGARTEN READINESS

651

OF HEALTH SCREENINGS

1,076

OF FAMILY
DEVELOPMENT VISITS

HEAD START

PART A. PUBLIC & PRIVATE FUNDS RECEIVED BY WEST OHIO CAP

Head Start and Early Head Start represent over one-half of WOCAP's annual funding. The total amount of public and private funds received and the amount from each source are reported in Table B1, below

PART B. BUDGETARY EXPENDITURES AND THE PROPOSED BUDGET, FY 2019/2020

Table B1. WOCAP Head Start & Early Head Start Budgets PY 19/20

FY 2019-2020				
		Head Start	Early Head Start	Early Head Start Child Care Partnerships
INCOME		05CH011258	05CH011258	05HP000309
	HHS/ACF/OHS	\$ 3,026,503	\$ 1,347,529	\$ 1,001,721
	CACFP/Other	\$ 187,046	\$ 21,344	\$ -
	In-kind	\$ 756,626	\$ 336,882	\$ 250,430
Total		\$ 3,970,175	\$ 1,705,755	\$ 1,252,151
EXPENSES				
	Pesonnal	\$ 1,848,002	\$ 823,849	\$ 161,596
	Fringe Benefits	\$ 683,761	\$ 304,824	\$ 58,982
	Travel	\$ 9,538	\$ 8,680	\$ 5,100
	Equipment	\$ -	\$ -	\$ -
	Supplies	\$ 248,381	\$ 82,869	\$ 3,990
	Contractual	\$ 116,215	\$ 42,376	\$ 748,068
	Construction	\$ -	\$ -	\$ -
	Other	\$ 1,064,278	\$ 443,157	\$ 274,415
	Indirect Costs	\$ -	\$ -	\$ -
Total		\$ 3,970,175	\$ 1,705,755	\$ 1,252,151

PART C. MOST RECENT AUDIT

The most recently completed financial audit covers the 2019/2020 Head Start program year. It was a "clean" audit. A PDF copy of the complete audit may be found at https://wocap.org/resource_cat/child-development-services/

PART D. WOCAP ENROLLMENT DATA

Table D1. WOCAP Enrollment Data, Head Start & Early Head Start, PY 19/20

	Funded Enrollment	Avg. Daily Attendance (% of funded)	Cumulative Children Enrolled	Total Families Served	Income Eligibility Ratio
Early Head Start 05-HP00309-200	72	77.64%	100	81	75%
Early Head Start 05-CH011258-200	118	78.17%	173	148	63%
Head Start 05-CH011258-000	322	79.77%	358	305	59%
Total	512	78.53%	631	534	66%

HEAD START

PART E. RESULTS OF MOST RECENT HEAD START REVIEW

A primary tool used in reviews is the Classroom Assessment Scoring System (CLASS). Tables E1 & E2, below, shows scores from the most recent WOCAP Internal Review. The Classroom Assessment Scoring System (CLASS) is an observation instrument that assesses the quality of teacher-child interactions in center-based classrooms. The system includes 10 "Dimensions" which look at details of teachers' interactions with children. The "Dimensions" are based on developmental theory and research. Assessments are performed by trained and certified observers using a specific protocol. Observers independently rate each dimension on a 7-point scale. A score of 6 or 7 represents consistent, effective teacher-child interaction throughout the observation period. The "Dimensions" are grouped into three categories, called "Domains": Emotional Support, Classroom Organization and Instructional Support. Analysis and discussion of CLASS assessments generally revolves around scores in these three "Domains". The Emotional Support score represents the degree to which teachers establish and promote a positive climate in their classrooms through their everyday interactions. The Classroom Organization score represents routines and procedures related to organizing and managing children's behavior, time, and attention. The Instructional Support score represents ways teachers use the curriculum to promote cognitive and language development.

Table E1. # of Classrooms with at least one CLASS Score <3, by Relevant Dimension, PY 18/19

Dimensions With Some Classrooms Scoring <3	Spring 2019	Fall 2018
Concept Development	3.25	2.94
Quality of Feedback	3.17	3.04
Language Modeling	3.27	3.15
Instructional Support	3.23	3.04

Note: 17 Total Head Start Classrooms PY 18/19

Table E2. CLASS Assessment Averages (by Domain and by Dimension) - PY 19/20

DOMAINS	WOCAP Avg. Fall 2019	Current HS Domain Threshold	Federal Review of WOCAP HS Spring 2015
EMOTIONAL SUPPORT	6.0	5.6875	5.94
Positive Climate	5.99		5.77
Negative Climate	1		1
Teacher Sensitivity	5.57		5.64
Regard for Student Perspective	5.44		5.34
CLASSROOM ORGANIZATION	5.49	5.3241	5.27
Behavior Management	5.78		5.68
Productivity	5.4		5.73
Instructional Learning Format	5.28		4.7
INSTRUCTIONAL SUPPORT	2.9	2.3333	2.23
Concept Development	3.01		2.09
Quality of Feedback	2.84		2.61
Language Modeling	2.85		2.96

PART F. WEST OHIO CAP EFFORTS TO PREPARE CHILDREN FOR KINDERGARTEN

WOCAP focuses on 23 developmental/learning objectives, grouped into six areas: Social-Emotional, Physical, Language, Cognitive, Literacy and Mathematics. The capstone report or WOCAP assesses the group of 4 year olds that are going to kindergarten the following school year.

Table 3 shoes the average score for this group.

OUTCOME AREAS	Social-Emotional	Physical	Language	Cognitive	Literacy	Mathematics
Oct '19-May '20 TSG Score Change	(+) 16%	(+) 17%	(+) 20%	(+) 20%	(+) 15%	(+) 18%
Top of Expectation Range	472	702	549	619	711	504
May '20 Avg Score	405	574	434	497	579	385
Oct '19 Avg Score	380	512	386	445	512	340
Bottom of Expectation Range	371	488	371	431	529	383

May 2020 Rising Kindergarten Group - WOCAP Head Start PY 19/20

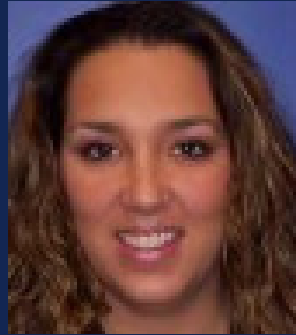
TEAM ADVANCEMENT

Christine Magoto



Promoted to
Manager

Regina Henderson



Promoted to
Teacher

AWARDS & ACHIEVEMENTS

West Ohio CAP was selected as one of the 2019 Dominion Energy Community Impact Award recipients for the agency's commitment to the economic and social revitalization of the communities we serve through our Lead Safe Home Program. West Ohio CAP was also recognized as Non-Profit of the Year from the Allen County Chamber of Commerce.

The Ohio Association of Community Action Agencies recognized West Ohio CAP with the Exemplary Program Award for the "No Excuses" Program initiated in Allen County. An Exemplary Program is a designation awarded to a program that has been expertly evaluated and determined to be innovative and creative anti-poverty initiatives and programs.

COMMUNITY PARTNERS & DONORS

Area on Aging 3
Activate Allen County
AGAPE
Allen Co. Board of Developmental Disabilities
Allen Co. Children Services
Allen Co. Commissioners
Allen Co. Dept. of Job and Family Svc.
Allen Co. Educational Svc.
Allen Co. Family and Children First Council
Allen Co. Health Department
Allen Co. Help Me Grow
Allen Co. Regional Planning Commission
Allen Co. Regional Transit Authority
Allen Co. Veteran's Commission
Allen East Community Center
Allen East Schools
Allen Metropolitan Housing Authority
Allied Environmental Services
Apollo Career Center
Auglaize Chamber of Commerce
Auglaize County Commissioners
Auglaize Co. Council on Aging
Auglaize Co. Crisis Center
Auglaize Co. Dept. Job & Family Svc.
Auglaize Co. Family & Children First Council
Auglaize Co. Open Gate
Auglaize Co. Public Library
Auglaize United Way
Bluffton University
Changing Seasons
Children's Resource Center
City of Lima
COHHIO
Coleman Professional Svc.
Consortium of Housing & Homelessness
Crossroads Crisis Center
F.A.C.T.
Family Children First Council
Family Promise
Family Resource Center
First Federal Bank
Foundations Behavioral Health Svc.
God's Storehouse
Goodwill Industries
Great Lakes CAP
Guiding Light
Hardin Co. Dept. Job & Family Svc
Health Partners of Western Ohio
Huntington Bank
Kingdom Daycare
Legal Aid of Western Ohio
Lima-Allen Chamber of Commerce
Lima City Schools

Lima Memorial Hospital
Lima Municipal Court
Lima Rescue Mission
Lima Rotary Club
Lima-Allen Co. Neighborhoods in Partnership
Little Rascals
Logan County Contracting
Market St Presbyterian Church
Mental Health and Recovery Services
Mercer Co. Board of Commissioners
Mercer Co. Board of Developmental Disabilities
Mercer Co. Council on Aging
Mercer Co. Dept. of Job & Family Svc.
Mercer Co. Health Department
Mercer Co. Residential Svc. Inc.
Mercer Co. Veteran's Office
Mercer Co. EMA
Mercy Unlimited
Neighborhood Relief Thrift Store
Northwest Ohio Literacy Council
Ohio Association of Community Action Agencies
Ohio Department of Development
Ohio Department of Education
Ohio Department Services Agency
Ohio Means Jobs Center – Auglaize
Ohio Means Jobs Center -WIOA
Ohio State University Extension
Open Gate
OSU Extension SNAP Education
Our Daily Bread
Our Home
PASS – Prevention Awareness Support Services
Philippian Missionary Baptist Church
Private donors
Region 12 Advisory
Restoration House
Rhodes State College
SAFY-Specialized Alternatives for Youth
Salvation Army Community Center
Samaritan House
Serving Friends & Families Ministries
Shawnee Living
Shawnee Weekday
St. Matthews Lutheran Church
St. Rita's Medical Center
St. Vincent DePaul
Superior Federal Credit Union
The Children's Place
The Kid's Depot



The Resource & Opportunity Center
The Ridge Project
Trinity UM Church Center for Creative Childcare
United Way of Auglaize County
United Way of Greater Lima
Unity Elementary School
Veteran Service Commission
Wapakoneta Chamber of Commerce
West Central Ohio Food Bank
West Central Ohio Manufacturing Consortium
WIC Supplemental Food Program
YW Child Care Connections

BOARD MEMBERS

TIFFANY WRIGHT
ALLEN METROPOLITAN HOUSING AUTHORITY

WARNER ROACH
CITY OF LIMA

DICK ACCOUNTIUS
REGIONAL TRANSIT AUTHORITY

ESTHER BALDRIDGE
UNITED WAY

NATALIE BICE
J.M. GREEN & ASSOCIATES

MAYOR DAVID BERGER
CITY OF LIMA

PAM FITZGERALD
ALLEN CO. COUNCIL ON AGING

KAMRA WHITAKER
PC REPRESENTATIVE FOR HEAD START

SHANNON TYLER
PREMIER BANK

SHARON GREEN
MERCER CO. COUNCIL ON AGING

ANN MILES
LIMA CITY SCHOOLS

ELIZABETH MUETHER
MERCER CO. DISTRICT LIBRARY

NORENE PARISH
CHAMBERLAIN-HUCKERIEDE FUNERAL HOME

ERICA PRESTON
AUGLAIZE CO. COMMISSIONER APPOINTEE

JOSH UNTERBRINK
ACTIVATE ALLEN COUNTY

SHANE COLEMAN
LIMA ALLEN COUNTY REGIONAL PLANNING

CHARLENE WILLIAMS
NEW LIFE CHURCH INTERNATIONAL

ANGIE KING
MERCER CO. COMMISSIONER APPOINTEE

JENNIFER KORTE
AUGLAIZE CO. EDUCATIONAL SERVICE CENTER

SUSAN HORD
RHODES STATE COLLEGE

THE FINANCIALS

REVENUES

	<u>2020</u> (\$000'S)	<u>2019</u> (\$000'S)
Total Revenues	\$ 12,760.5	\$ 10,877.4

EXPENSES

	\$	\$
Assistance to Individuals	1,741.2	562.6
Administrative Cost Pool/Board Mtgs	101.7	8.2
Salaries and Wages	3,743.6	3,879.4
Employee Benefits, Taxes, Recognition	1,362.6	1,338.5
Centralized Intake Services	783.0	1,715.0
Consultant - Legal, Audit	31.1	46.4
Advertising and Promotion	5.0	3.2
Equipment - Building Purchase/Maintenance/Lease	2,625.3	205.3
Office/Program Expenses	125.9	129.7
Information Technology & Telecommunications	119.8	156.8
Occupancy	294.3	205.6
Travel	30.9	31.4
Training and Parent Involvement	140.7	173.3
Insurance	58.1	87.6
Other: In-kind services	1,343.9	2,013.9
Other: Vehicle fuel and maintenance	30.8	51.2
Other: Food cost, meals	197.8	238.1
Other: Licensing, compliance, dues, memberships	24.8	31.2

Consolidated
Agency-Wide
Budget
2019 Actual
&
2020 Projected

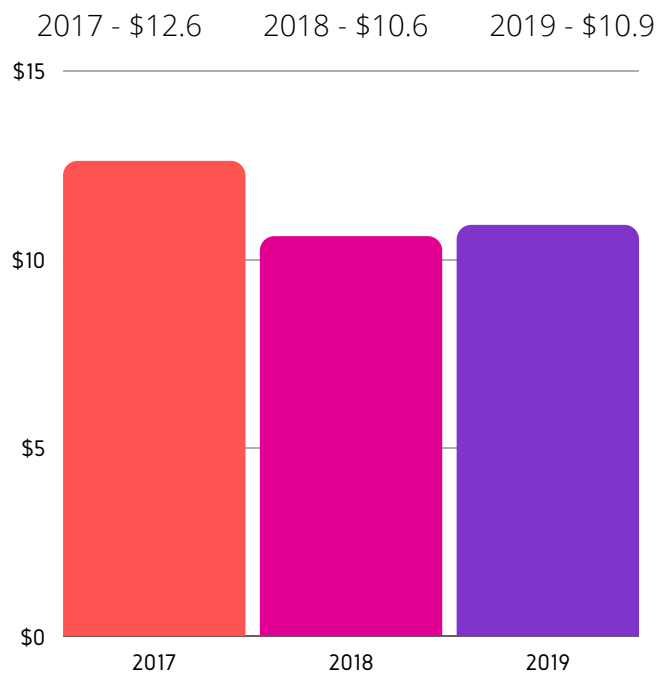
GOALS

REDUCING
EXPENSES AND
SERVING MORE
PEOPLE

MANAGING
NEW FUNDING
SOURCES

MAINTAINING
FISCAL
COMPLIANCE
WITH NEW
PROJECTS

WEST OHIO CAP TOTAL FUNDING (\$ MILLIONS)



STAY CONNECTED



TWITTER

@WOCAP3



INSTAGRAM

@wocap540



FACEBOOK

@WestOhioCAP



WEBSITE

www.wocap.org

Allen County

540 S. Central Ave
Lima, OH 45804

Auglaize County

13093 Infirmary Road
Wapak, OH 45895

Mercer County

420 N. Brandon Ave
Celina, OH 45822

419-227-2586

